

STUDENT EXCHANGE AT COMILLAS - STEPS

Online application (Phase I)

Nominated students will receive an email with instructions on how to apply, as well as their username and password. Deadlines--> Fall semester: 30th June / Spring semester: 15th November.



Student Visa - Non EU

Non-EU students will receive an acceptance letter to apply for the student visa. They must apply for it personally at the Spanish Consulate or Embassy in their home country.



Health Insurance (Phase III)

Exchange students must have comprehensive health and liability insurance before their arrival, and valid for the entire period of their stay in Spain. You must upload proof of your insurance upon arrival.



Nomination

The partner University nominates their students via an online form. Link sent by email to partners.



Acceptance

Once Phase I has been completed Comillas
University will confirm the admission to the student by e-mail and will send additional information about Orientation Days, Spanish courses, etc. Check the Entry Requirements to Spain, either on the Ministry for Home Affairs website or the Embassy or Consular Office of Spain in your country.



Pre-registration (Phase II)

Students will receive an email in July (for the Fall semester) and December (for the Spring semester) with the dates to pre-register for their courses.



Enrolment (Phase IV)

Online Application
Submission:
Click on Phase IV: "Online
submission of your
application". Enter the code
received in your Comillas
email account. Click on "sign
application". Deadlines-->
Fall semester: 12th
September / Spring
semester: 23rd January.